Lake Santee Regional Waste & Water District
Meeting Minutes
Meeting of September 18, 2025
3:30 PM
Lake Santee Community Room



1. Call to Order / Roll Call
    a. President Tom DePalma called the meeting to order and requested a roll call. Members present were Tom DePalma, Maurie Goodwin, Scott Gibbs, Larry Kiernan, Larry Nicks and Bob Kasee. Also in attendance were Utility Administrator John Lecher, Utility Superintendent Greg Coffin and Utility Operator Dom Huber. Absent was Steve Yost.

2. Guest introduction and short comments
    a. Guests included Ronda Peetz (Lot 291) and Michael Dora (Lot 164).

    b. Ronda's house recently appeared on the monthly water service leak report. Ronda thanked Greg and Dom for their assistance, and asked about the process of notifying customers of potential leaks on the homeowner's side of the meter. John explained the current process and a lengthy, in-depth discussion followed. John will review the comments with the office staff and report back. The Board can then consider if any changes to the procedure may be needed.

    The water service leak report is generated once per month after the water meters are read. Accounts with higher-than-normal water usage and/or continuous flow through the meter are reviewed. If the review suggests the customer may have a leak, customers are contacted. In Indiana, a water company is not required to notify customers of a potential leak within the homeowner's property; however, this is a courtesy service that the District has performed for some time now.

3. Consent Items
    a. Minutes of 8-21-25 Meeting
    b. Financial Report
    c. Register of Claims – Water
    d. Register of Claims – Sewer

    A motion was made by Maurie and seconded by Larry N. to accept the consent items. Motion carried.

4. Superintendent Report
    a. Sewer Status Report
        i. Greg reported that the plant is running well.

    b. Water Status Report
        i. Greg reported that the plant is running well.
        ii. The Department of Health performed a routine inspection this week, including checking the plant's fluoride usage. No issues were noted.

    c. Plant Operational Review Report
        i. #4 (water) – Toric is complete with the work on the SCADA system.
        ii. #8 (water) – The new raw water service pump from Xylem's proposal approved last month has been ordered and we are awaiting delivery.
        iii. #10/11 (water) – The new membrane filters have arrived. Greg has ordered additional accessory parts that will be needed for membrane installation.

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iv. #19 (water) – The failed high-pressure service pump was repaired and reinstalled last month. Once the new pump arrives and the existing pipe modifications are complete, the new pump will be installed and the repaired pump will become a backup (only to the other high-pressure pump as the two pumps are now different sizes). Still awaiting new pump arrival.
v. #47 (sewer) – Digester aeration system repairs have been completed and the digester is back in service.
vi. #69 (water) – The new chlorine monitor / system from BL Anderson's proposal approved last month is expected to arrive 10/8/25.
vii. #70 (water) – Installation of the two new turbidity monitor systems (one for the raw water and one for the finished water) from BL Anderson's proposal that was approved in July is being completed now.

d. Exam status – Today, Greg stated that during IDEM's inspection back in July, IDEM verbally notified Greg that IDEM would require one year of service at this water plant before IDEM would allow Greg to test for his WT6 license. This is a longer duration than IDEM told Greg last fall.

5. Administrator Report
   a. Status report
      i. 8 leak notices sent out.
      ii. 3 disconnect this month.

   b. Write-offs / adjustments – none this month.

   c. Miscellaneous
      i. The District will be flushing water lines on Mondays and Tuesdays during the month of October.
      ii. There were two leaks at taps this month, both are repaired.

6. Treasurer Report – no issues to report.

7. Old Business
   a. Wessler projects status update
      i. Asset management plan – Now that the initial response to the IDEM inspection has been submitted, John and Greg will follow up to provide Wessler the rest of the information they requested.
      ii. GIS mapping – Greg stated he finished updating the Wessler map draft with the valve numbers and sent to Anne today for her to update the GIS map. Now that the initial response to the IDEM inspection has been submitted, John and Greg will follow up to provide Wessler the rest of the information they requested.

   b. IDEM water plant inspection 7/9/25 – IDEM conducted an inspection of the water plant on 7/9/25. John, Greg and Tom are continuing to work on addressing the noted items. The initial response to the report has been submitted to IDEM and IDEM stated no further response is required at this time.

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c. Excavation safety training – John stated that Greg and Dom are signed up for an online training class for 10/9/25.

d. Management Agreement – mid-year review
    i. Maurie, Steve and Larry N. have volunteered to help with this task and work with the POA volunteers on the next Agreement. The first meeting was held on 7/29/25 and the next meeting is scheduled for 9/23/25.

8. New Business – none this month.

9. Trustee Reports and Comments
    a. Larry N. asked if John could add Dom's phone number to the contact list.
    b. Scott announced he is resigning from the Board. This is Scott's second round on the Board, previously serving for seven years from 2011-2018. It was discussed who would take over the Secretary position. The unanimous consensus was to ask Steve (who was not at the meeting today) to fill this roll. Tom will follow up with Steve. The Board will start searching for a replacement Board member to fill the open position.

10. Adjourn

Respectfully Submitted by
Scott Gibbs, Secretary

These minutes are subject to approval by the LSRWWD Board at the 10/16/2025 meeting.