Lake Santee Regional Waste & Water District

Meeting Minutes

Meeting of January 15, 2026 - 3:30 PM

Lake Santee Community Room



Call to Order / Roll Call

President Tom DePalma called the meeting to order and requested a roll call. Members present were Tom DePalma, Maurie Goodwin, Joyce Eddy, Larry Kiernan, Bob Kasee and Steve Yost. Also in attendance were Utility Administrator John Lecher, Utility Superintendent Greg Coffin and Utility Operator Dom Huber. Larry Nicks was absent.

Guest introduction and short comments

a. Scott Dunlap - Utility Supply Co.
   John Foudray - Maintenance Manager

Consent Items

a. Minutes of the 12/18/25 Meeting
b. Financial Report
c. Register of Claims – Water
d. Register of Claims – Sewer

A motion was made by Maurie and seconded by Bob to accept the consent items, with one correction being made to last month's minutes under New Business to reflect Maurie's motion to re-elect the existing officers, not existing "board". Motion carried.

Superintendent Report

Sewer Status Report

i. Greg reported that our sewer system is working well.
ii. Greg noted that he is still waiting for another quote on the oxidation ditch (items 37 & 38).

Water Status Report

i. Greg reported that the changed out Membranes are performing extremely well.

Plant Operational Review Report

i. Greg presented Toric Engineering's bid of $9,139.00 for Factory Talk Linx Gateway autodialer critical alarm software. It is an IDEM requirement for us to have it, as it monitors several critical functions. Motion was made by Steve and seconded by Maurie for the purchase. Motion carried.
ii. Greg stated that the raw sewage flow meter quit working. It too is an IDEM requirement to have one. Maurie motioned and Bob seconded the purchase of an ABB 3 unit at a cost of $10,068.60 with shipping not to exceed $150- presented by Greg. Motion carried.
iii. Greg stated that the alarm system on the waste water side for when

pumps go out quit working. He said it is important to get the system back up if they are out too long. Maurie motioned to approve the BL Anderson quote for a replacement of $9,478.80 with shipping not to exceed $150-. The motion was seconded by Joyce and it carried.

Exam Status Report

i. Greg has his last exam scheduled for January 22nd in Columbus.

Administrator Report

Status report

i. John stated 40 leaks were reported. He said although this number seems high, it was a result of proactive work and many being on going.

ii. Two disconnect notices were sent this month and they're both still off..

Iii. Write-offs / adjustments – None.

Treasurer Report

Larry K. stated that there are more than sufficient funds to cover the items approved today when questioned about that.

Old Business

i. Wessler projects status were updated by Tom in Anne Hayes absence.

Asset management plan – Equipment which has been replaced is being updated, then it should be ready for use.

GIS mapping – Should be up and running in February. Training will begin next week.

ii. IDEM water plant inspection of 7/9/25 – Only one item remains open and it is 90% done.

iii. Excavation safety training – Online training scheduled for Dom on Feb. 5 and Greg on Feb 12.

iv. Management Agreement – Approved by POA at this month's board meeting.

v. Utility Superintendent Spending Authority - Final adjustments were made to the agreement allowing Greg to spend up $7,500- within a calendar month without board approval. Maurie motioned to approve the adjustments and Steve seconded the motion. Motion carried.

vi. Plant Tour - was held before today's meeting for new board members.

New Business

a. Scott Dunlap from Utility Supply Company presented a proposal to install an advanced metering system which constantly broadcasts ongoing water usage of each customer in our district to selected individuals within our district's staff. He went over various options for this system along with the corresponding cost. There would be many benefits to this system including early notification of any water leaks, reduced work required to create each customer's monthly bill and improved real time information available to our district's staff. The cost is quite substantial so further research on the cost/benefits of this system is needed. No decision was made except to do further research into the proposal.

Trustees Reports and comments

a. None

Motion to Adjourn was made by Steve, seconded by Larry K. Meeting was adjourned.

Respectfully Submitted by

Steve Yost, Secretary

These minutes are subject to approval by the LSRWWD Board at the 2/19/26 meeting.