Lake Santee Regional Waste & Water District
Meeting Minutes
Meeting of May 21, 2026 -3:30 pm
3:30 PM
Lake Santee Community Room



1. Call to Order / Roll Call
    a. President Tom DePalma called the meeting to order and requested a roll call. All members were present. Also in attendance were Utility Administrator John Lecher, Utility Superintendent Greg Coffin and Utility Operator Dom Huber.

2. Guest introduction and short comments
    a. Guests included Michael Dora (Lot 164).

3. Consent Items
    a. Minutes of 416//26 Meeting
    b. Financial Report
    c. Register of Claims – Water
    d. Register of Claims – Sewer

    A motion was made by Maurie and seconded by Bob to accept the consent items. Motion carried.

4. Superintendent Report
    a. Sewer Status Report
        i. Greg reported that the Ras pump had to be pulled. Some plastic got stuck in it. The pump was repaired and put back into service.

    b. Water Status Report
        i. Greg reported that the disinfectant by product reading of 64/88 were a little over the 60/80 reading they are required to be. He is expecting the replacement carbon to come in any day now. Once that is installed the reading will come back down. The 4th quarter reading were below what was required and he expects the quarter average readings to be fine.
        ii. The Neptune system - the pole for the east beach Gateway is here and scheduled to be put in place by Gateway on June 1st.

    c. Plant Operational Review Report
        i. The chlorine meter was replaced and it is now operating fine.
        ii. Greg presented a quote from Waterly for an operating system that integrates with SCADA. It will replace our current system which is very old and out of date, in addition it will save 10 -12 man hours per month on reporting. The annual software subscription costs $4500/yr with an initial set up fee of $2140- for a total of $6140- now. In addition to saving time, it can help find problems. Steve motioned to accept the bid with Larry K. seconding the motion. The motion was approved.
        iii. Dom presented a quote to replace the oxidation ditch DO Meter for $11,000-. Our current one lasted 10 years more than expected; however, this bid id for the only meter that will work with our system, so it is the only cost effective replacement without changing the entire system. Maurie made a motion to accept this bid and Bob seconded the motion. Motion carried.
        iv. Dom also presented C/H Excavating M Contracting as a company to use for outsourcing our water and sewer taps. We have good experiences working

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with this company in the past and they were the emergency contact with our prior Utility Superintendent. Dom stated that he also checked out two other companies, but he didn't feel like they had the necessary skills and experience to do the work. A long discussion was help about how to properly insure ourselves that this company could do the work. A motion was eventually made by Maurie and seconded by Bob for us to have them do our next water and sewer taps under our supervision before we give them the okay to do future taps. A roll call vote was called and the motion passed with 3 yes votes, 2 opposed and abstention.

d. Exam status – Dom has taken his written exam; however, the results are not back. He felt like he did well on the exam.

5. Administrator Report
   a. Status report
      i. 7 leak new notices sent out, with 16 ongoing leaks being worked on.
      ii. 1 Disconnect notice delivered. It has been paid.

   b. Write-offs / adjustments
      i. None

6. Treasurer Report
      i. A water CD in the amount of $207,186.71 and a sewer CD for $132,650.02 were renewed for 11 months at the rate of 3.7%.

7. Old Business
   a. Wessler projects status update
      i. Asset management plan – Meeting scheduled for next week with John, Larry K., Steve, Greg and Dom to initiate on going progress with using the plan.
   b. The GIS system was down for the first time today. So far no update as to when it will be back up and running.
   c. Member Sewer and Water Plant tours have been scheduled for Friday June 19th at 2, 4 and 6 pm. Tom will meet with Greg and Dom two weeks before to finalize the open house plan.
   d. Management Agreement – No response from the other lake communities yet. John will reach out to them again.
   e. Surcharge for mailing billing statements – After some discussion the decision was made to table this discussion given that a demonstration of a potential new billing software is taking place next week. Once a decision is made on that, the discussion will be reopened as that could affect the cost and work required to mail said statements.

8. New Business –
   a. A discussion was had regarding a $890- bid from Modlin Contracting to finalize the grading on work done a couple of years ago on a property owner's lot under the prior Utility Superintendent. Steve made a motion to approve said bid under the condition that the culvert on said lot is properly functioning before the work is

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commenced. Joyce seconded the motion. Another roll call vote was taken with the motion passing with 4 yes votes, 1 nay vote and one abstention.

9. Trustee Reports and Comments
    a. Larry N. noted that his wife noticed how good a job Dom was doing cleaning the electrical boxes on property owners sewer lines and wanted to commend him for his efforts.

10. Adjourn – motion was made to adjourn by Maurie and was seconded by Bob. The motion carried and the meeting was adjourned.

    Respectfully Submitted by
    Steve Yost, Secretary

    These minutes are subject to approval by the LSRWWD Board at the 6/18/26 meeting.