**Lake Santee Regional Waste & Water District**
**Meeting Minutes**
Meeting of August 15, 2024
3:30 PM
Lake Santee Community Room



1. Call to Order / Roll Call

   President Paul Gosnell called the meeting to order and requested a roll call. Members present were Paul Gosnell, Greg Coffin, Larry Kiernan, Scott Gibbs, Tom DePalma, Gordon Burgess and Maurie Goodwin. Also in attendance were Utility Administrator John Lecher and Utility Superintendent Brandon Litmer.

2. Guest introduction and short comments
   a. Anne Hays – Wessler Engineering
      i. Anne borrowed a set of drawings from Brandon to take back to the office and scan in. Anne will return the drawings and a digital copy.
   b. Curtis Maynard – Allied Underwater Services

3. Consent Items
   a. Minutes of 7-18-2024 Meeting
   b. Financial Report
   c. Register of Claims – Water
   d. Register of Claims – Sewer

   A motion was made by Scott and seconded by Tom to accept the consent items as presented. Motion carried.

4. Superintendent Report
   a. Sewer Status Report
      i. Brandon reported that everything is operating satisfactorily.
      ii. An issue that was noted during a walkthrough Brandon and Greg conducted was uneven airflow across the aerobic digester's water surface. This is an indication of a problem with the aeration branch lines along the bottom of the tank. Brandon and Greg to work to together to formulate a plan for inspecting and repairing or replacing these aeration lines as the tank will require being emptied during the work.

   b. Water Status Report
      i. Brandon reported that everything is operating well.
      ii. The quarterly disinfection by-products samples were taken and sent off to the lab last week and the test results have already been returned. The HAA5 results from the two test sites were 2 and 2, giving a rolling 4-quarter average of 33.1 (the requirement is to keep the 4-quarter average below 60). TTHM results were 6.3 and 7.7, giving a rolling 4-quarter average of 39 (the requirement is to keep the 4-quarter average below 80).
      iii. The antenna on the water tower for the SCADA connection to monitor tower water level is being replaced with the Toric equipment that was ordered back in May. This SCADA connection will now be provided via a point to point fiber service through Great Plains. Great Plains should have this fiber service completed in September and ready for when the Toric equipment arrives. Brandon stated the monthly fee for this fiber connection is $319.

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5. Administrator Report
    a. Status report
        i. 11 leak notices sent out; most appear to be automated lawn watering and pool filling instances.
        ii. 2 disconnects this month.

    b. Write-offs / adjustments
        i. Account 9998-01 in the amount of $50.40. A motion was made by Gordon and seconded by Maurie to write off this amount for old uncollectable availability charges for property that was sold. Motion carried.
        ii. Account 0043 in the amount of $51.26. A motion was made by Maurie and seconded by Greg to credit this account for a hidden leak adjustment for a yard hydrant; leak has been repaired. Motion carried.
        iii. Account 0404 requested multiple months' delinquent charges be removed from their bill. A motion was made by Maurie and seconded by Tom to deny this request. Motion carried.

6. Treasurer Report
    a. No issues to discuss.

7. Old Business
    a. Moccasin Meadow Water Supply Agreement – no update from Anne. John to ask Anne about different rate structures for customers who have and who have not signed the appropriate agreement.

    b. Service Line Inventory (EPA requirement)
        i. The District is required to submit a service line inventory to the governing authorities by 10-16-24.
        ii. The District has identified a sufficient number of connections to qualify for the governing authority to now hydrovac several meter pits to finish up the inventory. Scott Aaron of the IRWA has sent a work request to the hydrovac contractor and a list of 80 locations to inspect. The hydrovac work will be performed in August or early September. No further inspections are required by the District or its customers.

    c. Air in the water intake pipe
        i. Curtis Maynard from Allied Underwater Services handed out copies of the inspection report (the same report that was emailed to us previously) and walked through the video and pictures they took during the inspection. He detailed the repairs that were required and explained the quote he emailed earlier. A motion was made by Maurie and seconded by Greg to approve the repairs at a cost of $20,723. Motion carried. Curtis is to confirm when the materials can be obtained and the repairs completed, maybe yet this fall.

    d. Plant operational review – Greg is continuing this review and provided an update to the Board. John asked if there are still procedures that need to be documented

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and Greg stated there are some still needed. It was agreed that Greg would submit time spent on the review to John on a weekly basis.

e. Southeastern Indiana Environmental Foundation proposal
    i. A motion was made by Maurie and seconded by Greg to approve the revised proposal asking for the RWWD to fund a septic tank cleaning initiative for the Clarksburg area. The motion did not carry.

8. New Business – none this month.

9. Trustee Reports and Comments
    a. Scott suggested we conduct a plant tour for the Board.

10. Adjourn

Respectfully Submitted by
Scott Gibbs, Secretary

These minutes are subject to approval by the LSRWWD Board at the 9/19/2024 meeting.